



Appendix B1

Leicestershire Police

Licensing Act 2003

Representation in respect of a new premises licence application

Details of person or body making representation	
Your Name:	PC Jefferson Pritchard
Your Address:	Mansfield House, 74 Belgrave Gate, Leicester LE1 3GG

Details of premises representation is about	
Name of Premises:	Summer of Funk 2026
Address of premises:	Victoria Park Granville Road Leicester LE1 7RY
Application No. (if known)	N/K

Please tick one or more of the licensing objectives that your representation relates to:	
Prevention of crime and disorder	X
Public Safety	X
Prevention of public nuisance	
Protection of children from harm	X

Please summarise your concerns about this application:
<p>I write in my capacity as Leicester City Centre's alcohol licensing officer for Leicestershire Police, with delegated authority from the Chief Constable.</p> <p>My representation to this new premises licence application is based upon the licensing objectives, as per the Licensing Act 2003.</p> <p>The application in its current format would undermine three of the four licensing objectives if granted.</p> <p>This is an application for a one-day music festival on Victoria Park on Saturday 22nd August 2026 between 11am until 10:30pm, with licensable activities concluding at 10pm.</p>

Due the nature of the event a “sound system check” will be conducted on Friday 21st between 5pm and 7pm. However, no members of the public will be present, and no other licensable activities will be provided.

Leicester City Council have given the applicants permission to use part of the park, and the festival will take place in proximity to the band stand area.

The anticipated attendance is between 4000-5000 persons, including staff, vendors and performers.

The applicant intends to enclose the proposed site, which comprises of two stages with security fencing, in order to guarantee a safe space for the event and prevent unauthorised access.

The application proposes some mitigating measures. However, some of the measures are vague and are not enforceable from a responsible authority perspective.

The neighbourhood policing commander for the area has also raised some observations around the “security provision” and the need for greater controls given the risk to the public.

Therefore, Leicestershire Police propose some additional measures in order to reduce the likelihood of envisaged problems and assist the applicant in providing a safe event.

These being:

Prevention of crime and disorder & Public Safety

- (1) The licence holder shall adopt a minimum ratio of one Security Industry Authority (SIA) door supervisor for every, one hundred customers. (1:100 ratio). Door supervisor(s) must remain on the premises until all customers have left.
A contingency plan must be in place before the start of the event, should insufficient Security Industry Authority (SIA) door supervisors arrive at the premises.
- (2) The licence holder will ensure all Security Industry Authority (SIA) door supervisor(s) used at the premises, record their full name, full SIA registration number and deployment date/time.
A clear and legible record must be kept on the premises throughout the event, made available for inspection to the police or licensing authority on request and retained for three months after the event.
- (3) The licence holder shall ensure all Security Industry Authority (SIA) door supervisors wear high visibility tabards and high visibility SIA badge armbands, whilst on the duty.
- (4) Senior Security Industry Authority (SIA) door supervisors must be provided with a radio that enables them to contact/communicate with each other and contact the senior event organisers.
- (5) Senior Security Industry Authority (SIA) door supervisors and senior event

organisers must complete a nationally accredited counter terrorism training package such as ACT (Action Counter Terrorism) or other Purple Guide recommended training, before the start of the event. This training record must be kept on the premises, produced for inspection by the police or licensing authority on request and retained for three months after the event.

- (6) All stewards (paid or otherwise) must provide their full name and address prior to the start of the event. This will be recorded and provided to the police or licensing authority upon request. A copy must be kept for three months after the event.
- (7) All stewards (paid or otherwise) must wear high visibility tabards whilst controlling access, egress and the movement of customers around the site.
- (8) An incident log will be kept on the premises and retained for a period of 12 months from the date of the incident. The log will be made immediately available for inspection on request of an officer from a responsible authority. The incident log must be completed within 24 hours of the incident and record the following:
 - (a) All crimes reported to the premises.
 - (b) Any ejections of patrons.
 - (c) Any complaints received concerning crime, disorder and anti-social behaviour either inside or outside the premises.
 - (d) Any incidents of crime, disorder and anti-social behaviour associated to the premises.
 - (e) Any refusal of age restricted products.
- (9) The licence holder shall implement a zero tolerance drugs policy, with customers found in possession of illicit or suspected illicit drugs, being either refused entry, ejected and/or detained until police arrival.
- (10) Customers will not be permitted to bring their own alcohol into the premises.
- (11) The licence holder will ensure all senior bar staff, senior management and senior door supervisors are trained in public safety campaigns such as "Ask for Angela" or other similar schemes. A record of training must be kept on the premises and made available for inspection by an officer from a responsible authority upon request.

Protection of children from harm.

(12) If alcohol is being served or sold, an age verification scheme such as Challenge 25 must be operated and fully complied with by all staff members. Staff members must be trained in the scheme and specifically what type of identification is acceptable. Notices advertising the Challenge 25 scheme must be displayed at clear and prominent positions at the entrance to the event and inside the premises at all bar serving areas where alcohol is being served or sold.

- (13) A refusals log shall be in operation at each area where the sale of alcohol is conducted. The refusals log shall be maintained throughout the event and made available to the police or licensing authority on request.

(No further conditions).

On 26th March 2026, Leicestershire Police met the applicants to discuss the application and offer some advice.

As a result, an amended application was submitted which also included some additional information.

On 17th April 2026, Leicestershire Police emailed a proposal to the applicants with a list of additional conditions the police sought in order to guarantee a safe event. As the police are considered the “experts” in the field of “crime and disorder” as per the Licensing Act 2003, the police believe additional guarantees are required.

The applicant has agreed to these conditions, and these are reflected in a signed agreement dated Friday 24th April 2026.

Leicestershire Police respectfully requests the original application is refused and the above conditions are added instead.

Leicestershire Police believe these conditions are appropriate and proportionate and will promote the licensing objectives.

PC2093 Jefferson Pritchard
Leicestershire Police
Monday 27th April 2026.

Licensing Act 2003
New Premises Licence Application
Notification to Local Authority of Agreement Regarding Police Representations.

Leicester City Council
Licensing Authority Office
York House
91 Granby Street
LEICESTER
LE1 6FB

Friday 17th April 2026

Dear Sir / Ma'am

Re: Summer of Funk 2026, Victoria Park, Granville Road, Leicester. LE1 7RY.

I write in my capacity as applicant in relation to the above matter.

Discussions have taken place with the Leicestershire Police in relation to the promotion of the Licensing Objectives.

I am aware that representations have been made, and the following conditions should be placed upon the new licence:

Prevention of crime and disorder.

- (1) The licence holder shall adopt a minimum ratio of one Security Industry Authority (SIA) door supervisor for every, one hundred customers. (1:100 ratio). Door supervisor(s) must remain on the premises until all customers have left.

A contingency plan must be in place before the start of the event, should insufficient Security Industry Authority (SIA) door supervisors arrive at the premises.

- (2) The licence holder will ensure all Security Industry Authority (SIA) door supervisor(s) used at the premises, record their full name, full SIA registration number and deployment date/time.

A clear and legible record must be kept on the premises throughout the event, made available for inspection to the police or licensing authority on request and retained for three months after the event.

- (3) The licence holder shall ensure all Security Industry Authority (SIA) door supervisors wear high visibility tabards and high visibility SIA badge armbands, whilst on the duty.

- (4) Senior Security Industry Authority (SIA) door supervisors must be provided with a radio that enables them to contact/communicate with each other and contact the senior event organisers.

- (5) Senior Security Industry Authority (SIA) door supervisors and senior event organisers must complete a nationally accredited counter terrorism training package such as ACT (Action Counter Terrorism) or other Purple Guide recommended training, before the start of the event. This training record must be kept on the premises, produced for inspection by the police or licensing authority on request and retained for three months after the event.
- (6) All stewards (paid or otherwise) must provide their full name and address prior to the start of the event. This will be recorded and provided to the police or licensing authority upon request. A copy must be kept for three months after the event.
- (7) All stewards (paid or otherwise) must wear high visibility tabards whilst controlling access, egress and the movement of customers around the site.
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Protection of children from harm.

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- (13) A refusals log shall be in operation at each area where the sale of alcohol is conducted. The refusals log shall be maintained throughout the event and made available to the police or licensing authority on request.

No further conditions

I agree to these conditions and do not therefore consider that a hearing is necessary.

Name in block capitals – CHARLIE COOPER

Date – 24/0426